



August 2012 Newsletter

TRAVERSE preferred software vendors

This month, we are spotlighting several recommended software solutions that integrate with TRAVERSE. These solutions are certified by Open Systems Inc. and allow you to further leverage and expand your TRAVERSE solution. Please contact us for more information on any of these solutions.



BizInsight™ is a business reporting and analytics solution that provides real-time access to your business data from Microsoft® Office Excel®. It delivers simple, yet powerful capabilities to anyone who uses spreadsheets to gather and analyze business information. BizInsight makes it easy for users to expand business insight by allowing them to get immediate answers to questions without the usual challenges of gathering and refreshing the source data.

Features and Benefits:

- **Save Time**

BizContent packs deliver Excel functions, reports, and business intelligence out of the box. It provides you the building blocks to kick start your organization's use of valuable business information.

- Eliminate the time needed to build content from scratch.
- Create ad-hoc reports by utilizing out of the box drag-and-drop functions/reports.
- Leverage existing Excel spreadsheets.

- **Save Money**

BizContent packs are a cost-effective way to provide business information across the entire organization.

- Eliminate the cost and effort of connecting your business data.
- Utilize end users current Excel skills/knowledge.
- Reduce the need for expensive, specialized resources.

- **Deliver Results**

BizContent packs provide immediate reporting from your mission critical business systems.

- Provide up-to-the-minute insights into key business data.
- Accelerate the delivery of information to key decision makers.
- Enable self-service reporting/analysis for business users.

Duane from Radcliff, one of our users, says:

BizNet is great! As a user of Excel without any formal training, picking up BizNet has been painless. We have been able to develop new reports and enhanced established management reports with updated information in a limited amount of time.

Our State of the art “Best in Class” Web-based system can help your company streamline shipping activities for all parcel carriers, LTL shipments, Truck Load and your own Company Vehicles. We provide methods to assist with cost reductions through our “Best Way” shipping practices.

Process Shipper™

The built in features of any Process Shipper System allow you to always ship the best and most economical way based on the shipments required arrival date, days in transit and service level. When shipments are performed, all charges and tracking numbers are automatically updated to your host system. Customers are provided with E-mail notification with the date of shipments, the carrier, tracking number with an automatic link to the carrier’s website. If requested, a packing slip can accompany the E-mail.

International shipments are made easy and quick with Process Shipper’s automatic documentation creation. The system produces a Certificate of Origin, Commercial Invoice, NAFTA forms along with the Shippers Export Declarations (SED’s).

This system can also perform ASN’s, EDI feed and the Vic’s Bill of Lading (BOL) which is standard to our system. UCC-128 compliant labels for your trading partners are available through Process Shipper.

- Rating
- Endicia
- Postal Manifesting
- Generic Carriers
- Email Notifications
- Shipping Reports
- Multiple Interfaces
- User Permissions
- Discounted Insurance
- Address Verification
- Point-to-Point LTL Rating
- Global Solutions
- Vic’s BOL
- Packing Slips
- Custom Labels
- 24/7 Support

XCharge®: Integrated Payment Processing



At the heart of Accelerated's product set is XCharge, the industry-leading integrated payment processing solution available in many of the nation's most popular business software suites. XCharge delivers uncompromised technology and security while providing merchants with a fast and secure payment processing solution.

XCharge offers money-saving benefits and unique features to help merchants achieve a more professional image and streamline the payment acceptance process. No more costly terminals are needed to process payments, XCharge transforms a merchant’s PC into a terminal.

With no source code changes necessary, XBridge is compatible with TRAVERSE and is simple to install and implement.

Functionality delivered through the XBridge solution includes:

- Search for Customers, Invoices and Sales Return Invoices
- Securely store Credit Card or Check Account information for Customers for ‘card/check-on-file’ use
- Perform Credit Card or Electronic Check transactions against Sales Orders, Invoices and Credit Memos.

PCI Compliance: Accelerated’s middleware is a Payment Application Data Security Standards (PA-DSS)-validated processing solution that completely eliminates the security concerns of managing cardholder data.

- For merchants, choosing a processing solution that incorporates Accelerated greatly reduces the burden of PCI compliance. All cardholder data is stored by Accelerated on our secure gateway servers, so no sensitive cardholder data resides on merchant systems. Beyond reducing a merchant's vulnerability to PCI compliance issues, this allows merchants to qualify to answer a streamlined Self Assessment Questionnaire, reducing the number of questions by over 80%.



End-to-end
sales tax automation.

Sales Tax is complicated. AvaTax makes it easy

3

Sales tax is compulsory, complex and costly for any business. Automating the management process saves time, money and effort. To bring that vision to reality, AvaTax provides the most complete sales tax compliance solution available—from initial calculation to electronic filing and payment.

AvaTax automates previously manual tasks and works in real time within the systems businesses already use. Take the next step toward automating your sales tax process today.

End-to-end sales tax automation.

- *Fast*

Deliver real-time sales tax calculations as the transaction is taking place via a secure, encrypted Internet connection without disrupting your existing

workflow. Streamline the exemption process with online certificate collection for you and your customer. Process returns on-time, every time with automated filing and remittance.

- *Easy*

Seamless integration with existing business systems eliminates the guesswork. No more time-consuming collection of information for returns completion or tracking jurisdictional requirements for filing. Produce the correct exemption certificates at any time, from anywhere. Reduce turnaround time for auditor requests and customer purchasing.

- *Accurate*

Forget having to track rates, rule changes and tax holidays: AvaTax calculates using up-to-date, real-time sales and use tax rates and rules. Ensure accuracy using AvaTax address validation, sourcing rules, product taxability and jurisdiction assignment—accurate down to the rooftop level. Reduce your audit risk with AvaTax Returns filing and remittance.

- *Affordable*

Eliminate hardware acquisition and maintenance costs with our cloud-based service model. Simple, out-of-the-box integration reduces implementation and training costs.

Leave the compliance to us:

AvaTax integrates with over 100 ERP, financial applications, point-of-sale and e-commerce systems. Our SDK enables easy integration with custom applications.

tip of the month

Invoice Descriptions Printed on check stubs

If you like to have a brief description of an invoice printed on your payment check stub (in addition to the invoice number), it's easy to do so in Traverse v11:

1. Go to System Manager, Company Setup, Business Rules and click on the Accounts Payable application.
2. Under Miscellaneous, make sure "Print Notes on Remittance" is changed to "Yes"
3. Now, when entering an invoice, enter a brief note in the "Notes" section under the header.
4. Do make sure you still enter at least a Description on the line item portion so you will be able to see it in history.

This will work for both checks and vouchers.

VENDOR	DATE	INVOICE NUMBER	AMOUNT DUE	DISCOUNT TAKEN	NETAMOUNT DUE
Ace001 Ace Computer Power Supply/Ace Computer Power Supply	7/21/2012	120721	500.00	10.00	490.00
Server upgrade project for Austin, New Orleans and Denver offices - Phase II.					



Why docUnity Document Management?

The overall business impact of processing, handling and storing paper documents is astounding from a financial, environmental and resource perspective. Not only are the inherent inefficiencies of paper-based bottlenecks cumbersome on day-to-day operations, but the improper storage or loss of these documents can cripple a business. Industry statistics quantify the impact of paper and why companies are implementing document management solutions such as docUnity.

Business Continuity/Disaster Recovery

- 90% of critical business information exists only on paper.
- 90% of documents that are consulted daily are handled without any appropriate management.
- 70% of today's businesses would fail within three weeks if they suffered a catastrophic loss of paper-based records due to fire or flood.

Coopers & Lybrand

- 1 in 4 businesses will suffer a catastrophic loss.

U.S. department of labor

Cost Savings/Productivity Enhancement

- Professionals spend 50 percent of their time searching for information, and take 18 minutes to locate each document on average.

Gartner Research

- \$14,000 worth of productivity is lost per worker per year due to their inability to find the data they require to do their job.

IDC Canada

- Companies typically misfile up to 20 percent of their records - thus losing them forever.

ARMA International

- Each day one billion photocopies are made.

AIIM, Forrester, Star Securities, US Department of Labor

- US companies spend approximately \$20 on labor costs in order to file a document, \$120 on the labor required to find a misfiled document and \$220 to reproduce a lost document.
- For companies that manage their own files, employees spend between 20-40% of their time searching for documents manually.
- For lost documents, companies pay a cost of searching, 6 times the value of the original document.
- Companies that need to redo documents pay 11 times more than the cost of the original document.
- Out of all documents generated, up to 7% are lost.
- The average document is copied 19 times.
- Paper files are doubling every 3.5 years.

